



**HCY-161100010306** Seat No. \_\_\_\_\_

**B. B. A. (Sem. III) (CBCS) Examination**

**October / November – 2017**

**Human Resource Management - I**

*(New Course)*

Time :  $2\frac{1}{2}$  Hours]

[Total Marks : 70

- Instructions :**
- (1) Attempt all questions.
  - (2) All questions carry equal marks.

- 1 Define the term human resource management. Write a note on its significance. Also explain the role and competencies of HR managers. **2+5+7**

**OR**

- 1 Describe the changing environment of HRM. **14**
- 2 Define the term HR planning and explain its importance and process. **14**

**OR**

- 2 (A) Explain the concept and process of selection of an employee. **10**
- (B) Write a note on job description. **4**

- 3** Discuss the steps involved in designing a training programme and evaluating it. **7+7**

**OR**

- 3** Define the term training and explain the various methods of training. **14**

- 4** Discuss the concept of minimum, fair and living wage and explain the various methods of wage payment with their merits and limitations. **2+2+2+8**

**OR**

- 4** Elaborate the objectives and techniques of performance appraisal. **14**

- 5** Write short notes on : (Any two) **14**

- (A) Employee health
- (B) Employee welfare
- (C) Employee empowerment
- (D) Work life balance.

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